

Overview of the EV project cycle for traditional thematic evaluations

Thematic Evaluations - Summary of the phases

1. Structuring (2-3 months)
 - Definition of the scope of the evaluation both in terms of time (period evaluated) and themes, sectors or instruments
 - Preliminary desk review and in-house preparatory interviews with services
 - Determination of the portfolio of operations relevant for the evaluation
 - Drawing a sample of 20-25 operations to be evaluated in-depth
 - Policy review (both EU, EIB and where relevant, national/regional)
 - Definition of complementary activities (additional survey or other studies, e.g. policy study)
 - Result:
 - Issues Paper, a document that is discussed with our operational counterparts
2. Implementation (6-8 months)
 - Identifying, tendering and managing external consultants if applicable
 - Elaboration of an evaluation framework to guide all individual evaluations
 - In-depth evaluations of up to 20-25 individual operations, including field visits
 - Complementary activities
 - Analysis
 - Preparation of draft individual evaluation reports
 - Quality assurance and coherence check across all individual evaluation reports
 - Consultation with the services on each individual evaluation report (5 weeks)
 - Result:
 - 20-25 full fledged individual evaluation reports
 - report(s) for complementary activity, if applicable
3. Analysis and synthesis (2-4 months)
 - Drawing together the different insights gathered through previous steps
 - Workshop with services on emerging findings
 - Drafting of synthesis report
 - Result:
 - draft synthesis report, including conclusions and recommendations
4. Consultation of synthesis report (2-3 months)
 - With services, operational level (3 weeks, incl 1 week for EV to adjust to comments)
 - With services, Director Generals (2 weeks, incl 1 week for EV to adjust to comments)
 - Dispatch to Management Committee prior to its discussion (2 weeks)
 - Dispatch to Board of Directors prior to its discussion (between 3 and 5 weeks)