

# Public Register of processing operations notified to the EIB's Data Protection Officer (DPO)

**Last updated: January 2022**

The EIB as all EU Institutions and Bodies have the legal obligation to keep a central Register of records of activities processing personal data (Article 31 of [Regulation 2018/1725](#)). The Records contain information on the processing operations such as the name of the Controller, the purpose of the processing, the categories of data subjects whose data are processed and the type of data processed, and the recipients of the data.

If you require the text of a specific Record, please send a request to the EIB's DPO at: [dataprotectionofficer@eib.org](mailto:dataprotectionofficer@eib.org).

## Processing operations notified to the DPO sent to the DPO under Art. 31 of Reg. 2018/1725

Register Number	Processing operations	Date of signature
269	SmartIT - External Request Management	2021-12-13
268	Consultation Workflow - External Medical Advisor	2021-12-02
267	Mission Desk Services	2021-12-01
266	Editorial tool (Editor Suite) provided by River Valley Technologies	2021-11-16
265	Complaints-handling activities carried out by EIB Group Complaints Mechanism	2021-11-18
264	External relations activities organized by the EIB-CM	2021-11-12
263	Digital Interviews	2021-10-21
262	Exclusion Committee Secretariat proceedings	2021-11-03
261	2021 EIB Travel Survey	2021-10-26
260	Donation of EIB decommissioned IT equipment	2021-10-21
259	Cloud security services provided by Netskope Cloud Access Security Broker	2021-10-20
258	Vaccination survey	2021-09-08
257	The EIB list of Authorised signatures' sharing	2021-09-01
256	Recruitment Process Outsourcing (RPO)	2021-07-09
255	Litigation before the Court of Justice of the EU	2021-06-04
254	Survey on Health & Wellbeing At Work	2021-06-09
253	The list provided to the Ministry of Foreign and European Affairs of SR	2021-04-22
252	DATABASE of the contact list	2021-04-22
251	Female Mentoring Pilot	2021-04-30
250	Microsoft Teams as part of Office 365 Services	2021-03-25
249	Digitisation of remaining paper personal files for current and former EIB Staff Members, members of the EIB Management Committee and Local Agents	2021-03-31
248	Luxembourg City Bike Rental Services	2021-02-24
247	Learning records	2021-03-01
246	JU Recording Webinars	2020-11-10

Register Number	Processing operations	Date of signature
245	Users and Technical Accounts Access Review	2021-03-04
244	Modernisation Fund Investment Committee Portal	2021-02-25
243	The conduct of one online survey as part of an evaluation assignment on Sustainable Securitisation	2021-02-08
242	European Local Energy Assistance (ELENA) Facility	2021-01-28
241	Reimbursement of Travel Expenses	2020-09-21
240	EU LOGIN Provisioning	2021-01-18
239	Pre-disciplinary and Disciplinary Proceedings and Disciplinary Measures	2020-11-27
238	Learning Programme Feedback Exercise	2020-12-07
237	e-v charging stations - Nexxtmove platform	2020-11-26
236	Management of personal files (paper and electronic) for current and former EIB Local Agents	2020-11-26
235	EIB Prague Office Newsletter	2020-11-09
234	Centralised KYC related parties review in the context of KYC review process	2020-07-29
233	Nomination processes of EIF Board members, EIF Audit Board members, EIF (Deputy) Chief Executive	2020-10-20
232	Management of Probationary Periods in SuccessFactors	2020-09-14
231	Electronic Signature – LuxTrust Pilot	2020-10-09
230	Electronic Signature – EU Sign	2020-10-09
229	Crèche Mitigation Measures	2020-09-09
228	Staff Management Reporting tool	2020-07-16
227	<i>fi-compass</i> face to face meeting tool	2020-04-08
226	<i>fi-compass</i> analytics	2020-04-08
225	<i>fi-compass</i> event management	2020-04-08
224	<i>fi-compass</i> user management/newsletter	2020-04-08
223	<i>fi-compass</i> editorial content	2020-04-08
222	The conduct of three online surveys as part of the Evaluation of the European Fund for Strategic Investments 2021 (EFSI)	2020-08-24
221	TREP Externalization to Elektron Managed Services	2020-07-20

Register Number	Processing operations	Date of signature
220	Query about the number of staff members who have posted a comment or have contributed to a Discussion Forum on the intranet since it was launched in 2013	2020-08-19
219	Administrative review/Conciliation Procedure	2020-07-16
218	Occupational Health Service	2020-07-06
217	Team and individual output statistics for translators	2020-06-12
216	Vendor Information Management	2019-12-19
215	Videos produced in Morocco: Fez University/Moroccan hospitals	2020-06-28
214	Temperature Checks at the Entrance of the Rome EIB Office Building	2020-06-16
213	Online Survey for Independent Audit and Certification on EIB Gender Balance	2020-06-09
212	Scan of Network Drive part of End User Computing (EUC) Governance in compliance with the EIB EUC Policy	2020-05-07
211	Online order of lunch boxes	2020-06-11
210	Recording of Management Committee meetings	2020-05-05
209	Portals for the governing bodies of: (i) Trust Funds to which SG/GB provides secretariat services; and (ii) Funds under the Partnership Platform for Funds	2020-06-04
208	Health Insurance Scheme	2020-05-14
207	PMIS (Project Management Information System) Record of Processing of Personal Data	2020-05-12
206	Workflow/Title Management Project Record of Processing of Personal Data	2020-05-06
205	CALMS Phase 1 - Cash Management and Liquidity Planning System (2019-055) Record of Processing of Personal Data	2020-05-06
204	EIB public consultations and related events	2020-05-05
203	<i>Cancelled</i>	-
202	MMS Phase 0- Mandate Management System Phase 0 (2019-104)	2020-04-29
201	GCAApp – Guarantee Calls Application	2020-04-28
200	IMAC - Joiner / Leaver / Transfer (JLT)	2020-04-07
199	Coronavirus crisis emergency measures - prevention, monitoring and communication	2020-03-12

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198	Sourcing of CVs of potential candidates for future contracts with PJ/ETD/REGDEV/PASU	2020-03-11
197	Interviews: exit and rejected offers	2020-03-09
196	Management of fixed-term contracts (CDDs)	2020-02-12
195	Activity of the Procurement Complaints Committee (PCC) and of the PCC's Secretariat	2020-02-04
194	Optimisation of non-assigned workspaces (bureau de passage and meeting rooms) in the EIB Buildings in Luxembourg	2019-12-03
193	360° Feedback	2019-11-27
192	Management of the annual performance cycle	2019-11-20
191	Absence and Time management	2019-09-17
190	Internal Audit processing of EIB personal data	2019-09-05
189	EIB (co-)organised events	2019-10-10
188	EIB Amsterdam Office Newsletter	2019-09-12
187	EIB Staff Engagement Survey	2019-09-10
186	Updated notification	-
185	"Sustainability Comes of Age" event in New York September 2019	2019-08-27
184	Survey on the Bank's Risk Reporting with EIB Governing Bodies, undertaken on the Smart Survey tool	2019-01-10
183	NOW Phase 1 - Front to Back Office Instructing Application	2019-05-06
182	Conduct of online survey to relevant EIB staff as part of the Eval. of EIB Cohesion Lending	2019-07-23
181	Evaluation of the quality of translations delivered by freelance translators	2019-11-05
180	CVs of freelance translators	2019-11-05
179	Dignity At Work Policy	2019-05-28
178	Management of personal files for EIB staff members and members of the EIB Management Committee	2019-06-06
177	GEMS - Global Emerging markets Risk Database Consortium	2019-05-03
176	Processing of personal data by the Staff Representatives (SRs) of the EIB	2019-03-28

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175	Real time notification service for urgent internal mail – TRACIO	2019-04-02
174	ASAapp Implementation of Advisory Activity	2019-03-07
173	<i>Updated notification</i>	-
172	Recruitment Tools	2019-02-27
171	Performance, Probation and Talent management in Success Factors application	2019-08-21
170	Updated notification	-
169	Missions Expenses supporting documents submitted for reimbursement	2018-12-20
168	VISA Credit Cards and Priority Pass	2018-12-20
167	<i>Cancelled notification</i>	-
166	<i>Cancelled notification</i>	-
165	Election of Staff Representatives	2019-01-30

## Processing operations sent to the DPO under Art. 25 of Reg. EU 45/2001 BEFORE 11.12.2018

Register Number	Processing operations	Date of signature
164	Updated notification	-
163	<i>Cancelled notification</i>	-
162	External and Internal recruitment of EIB agents, GRADS and secondees and local agents applying via candidates portal	2018-09-28
161	Managerial Selection Panels	2018-10-02
160	Recruitment of Summer Students	2018-10-02
159	<i>Updated notification</i>	-
158	EFSI Steering Board Portal /EFSI Investment Committee Portal / Investment Facility Committee Portal	2018-09-10
157	Audit Committee Portal, Board Portal, Gamma MC Portal	2018-07-20
156	Installation of two Biometrical readers in the LHO (Lighthouse One) building	2018-07-17
155	EV Online Survey as part of the ex post Evaluation of the Energy Lending Criteria" published on the DPO Intranet	2018-07-04
154	Personal data related to EFSI Investment Committee (IC) members and candidates	2018-06-15
153	The EIB Group Survey on Investment and Investment Finance (EIBIS)	2018-06-07
152	RaSa - Rate Setting Application	2018-06-07
151	<i>Updated notification</i>	-
150	Cancelled	-
149	Recording of meetings of (1) CEF Debt Steering Committee, InnovFin Steering Committee and Partnerships Platform for Fund Bodies	2018-05-15
148	Cancelled	-
147	EIB OPEN DAY 2018 - PHOTOBOOTH	2018-05-02
146	Nomination Procedure of Regional Committees (IF, FEMIP, EaP) and Trust Fund contributors committees	2018-04-20
145	EIBI Conferences and Seminars	2018-02-27
144	Optimisation of workspaces at the LHO Building	2018-02-08

Register Number	Processing operations	Date of signature
143	<i>Updated notification</i>	-
142	MTS Bondvision	2017-12-14
141	MTF Tradeweb Ltd	2017-12-14
140	Bloomberg Multilateral Trading Facility	2017-12-14
139	<i>Updated notification</i>	-
138	Updated notification	-
137	<i>Updated notification</i>	-
136	Internal Controls and Assertions Division access to personal data	2017-09-08
135	Collateral Management System	2017-08-30
134	<i>Cancelled notification</i>	-
133	OCCO MON Time Tracking Tool	2017-05-12
132	Procedures for Appointing Members of the Management Committee - Advisory Appointment Committee (AAC)	2017-04-06
131	<i>Updated notification</i>	2017-01-31
130	Dignity at Work policy - Selection of Confidential Counsellors	2017-01-25
129	<i>Updated notification</i>	-
128	<i>Updated notification</i>	-
127	<i>Updated notification</i>	2017-01-19
126	<i>Updated notification</i>	-
125	<i>Updated notification</i>	-
124	Time and Labour Application	2016-10-03
123	Biometric Laissez-Passer	2016-09-12
122	EIB Pensioners' Assignments	2013-07-13
121	EIB Group in-house surveys undertaken on Smart Survey tool	2016-07-05
120	<i>Updated notification</i>	-
119	Dealing Platform operated by Thompson Reuters	2016-05-27
118	Insider lists as prevention against Market Abuse	2016-03-05
117	<i>Updated notification</i>	-
116	EIB Whistleblowing Policy	2016-04-21



Register Number	Processing operations	Date of signature
115	<i>Updated notification</i>	-
114	<i>Updated notification</i>	-
113	Recording of IF Committee, FEMIP and Eastern Partnership bodies Meetings	2015-11-25
112	Pre-employment checks	2015-11-17
111	Questionnaire in the Interest of Team Building with the Ling - DE EIB Division	2015-10-13
110	<i>Cancelled notification</i>	-
109	<i>Updated notification</i>	-
108	HR-related payments other than salaries and pensions	2015-09-02
107	Updated notification	-
106	<i>Updated notification</i>	-
105	<i>Cancelled notification</i>	-
104	<i>Updated notification</i>	-
103	List of EIB Appointees (staff members or not) in Fund Governance Structures	2015-06-09
102	<i>Updated notification</i>	-
101	EIB Staff with University Degrees	2015-03-19
100	<i>Cancelled notification</i>	-
99	EIB's Exclusion Procedures	2014-12-11
98	Système de gestion des visiteurs de la BEI	2014-09-25
97	<i>Updated notification</i>	-
96	Usage of personal badge for recover printing/scanning documents	2014-07-31
95	Processing of Personal Data while implementing Artists' Development Programme	2014-07-09
94	<i>Updated notification</i>	-
93	<i>Cancelled notification</i>	-
92	MyPortal (Personnel Portal)/ Retiree Portal / EIB Newcomers' Portal	2018-02-14
91	<i>Cancelled notification</i>	-
90	Personal data available via the Find People/Who does what EIB intranet applications	2014-04-10

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89	Système de contrôle d'accès par lecteurs de badges	2014-04-04
88	Enquête en ligne "SURVEY MONKEY"	2014-03-18
87	JASPERS storage of information related to the operations of JASPERS Networking Platform Web Portal	2014-03-12
86	The processing of survey data by the Staff Representatives (SRs) of the EIB	2014-02-05
85	Declaration of Interest of Directors General, Heads of Autonomous Departments and Heads of Departments	2013-12-17
84	Declaration of Gifts and other advantages	2013-10-23
83	Declaration of External Activities	2013-10-23
82	<i>Updated notification</i>	-
81	<i>Updated notification</i>	-
80	Dossiers spéciaux du ressort du DG Personnel, du Directeur ERA et de la Division Relations Sociales et Bien-être au Travail (ER)	2017-07-11
79	Transfer of personal data staff to EU Member States or to other EU institutions	2013-09-19
78	<i>Cancelled notification</i>	-
77	<i>Updated notification</i>	-
76	Access to the professional/personal data, physical or electronic, of staff members in the event of absence, leaving the Bank or death	2013-06-28
75	Salary and Pension	2013-06-25
74	<i>Updated notification</i>	-
73	Suspended notification	-
72	<i>Cancelled notification</i>	-
71	Certificates issued to eligible staff for VAT exemption purposes	2013-06-10
70	<i>Updated notification</i>	-
69	<i>Cancelled notification</i>	-
68	Housing Loans and Mortgage Subsidies	2013-05-27
67	Titre de Légitimation (TL)	2013-05-07
66	<i>Updated notification</i>	-
65	Personal Loan (PL) Scheme	2013-04-04

Register Number	Processing operations	Date of signature
64	Recording of switchboard and security rooms phone conversations	2011-12-09
63	CD report on Mission expenses of Members of the Management Committee of the EIB	2013-02-19
62	CD report on Mission expenses of Directors General	2013-02-19
61	<i>Cancelled notification</i>	-
60	Updated notification	-
59	<i>Updated notification</i>	-
58	<i>Updated notification</i>	-
57	<i>Cancelled notification</i>	-
56	AML – CFT Data Processing	2012-04-03
55	Access and recording of personal data of EIB Group staff in the framework of the Business Continuity Management Program	2011-12-13
54	Ethics and Compliance Committee (ECC) Proceedings	2011-12-09
53	<i>Withdrawn notification</i>	-
52	<i>Cancelled notification</i>	-
51	<i>Updated notification</i>	-
50	<i>Cancelled notification</i>	-
49	Le traitement des conflits d'intérêt dans les Comités Paritaires et Groupes de Travail du Collège des RP	2010-10-06
48	<i>Updated notification</i>	-
47	<i>Updated notification</i>	-
46	Fraud Investigations	2010-05-18
45	<i>Updated notification</i>	-
44	Recording of Board of Directors Meetings	2018-09-13
43	<i>Updated notification</i>	-
42	<i>Updated notification</i>	-
41	<i>Updated notification</i>	-
40	<i>Updated notification</i>	-
39	<i>Updated notification</i>	-
38	Access to a general view of the JASPERS Calendar (Gestion du Temps) for JASPERS Team Members	2007-09-03

Register Number	Processing operations	Date of signature
37	<i>Updated notification</i>	-
36	Système de reconnaissance des plaques minéralogiques	2007-05-03
35	<i>Cancelled notification</i>	-
34	Register of telephone calls (mobile)	2011-10-25
33	<i>Updated notification</i>	-
32	Enregistrement des communications téléphoniques dans les salles de marchés	2016-09-20
31	<i>Updated notification</i>	-
30	<i>Updated notification</i>	-
29	<i>Updated notification</i>	-
28	<i>Updated notification</i>	-
27	<i>Updated notification</i>	-
26	<i>Updated notification</i>	-
25	<i>Cancelled notification</i>	-
24	<i>Updated notification</i>	-
23	<i>Updated notification</i>	-
22	<i>Updated notification</i>	-
21	<i>Updated notification</i>	-
20	<i>Updated notification</i>	-
19	<i>Updated notification</i>	-
18	Les assurances liées aux accidents, responsabilité civile et bagages	2004-12-09
17	<i>Updated notification</i>	-
16	<i>Updated notification</i>	-
15	<i>Cancelled notification</i>	-
14	Recruitment of trainees	2018-09-28
13	<i>Updated notification</i>	-
12	<i>Updated notification</i>	-
11	<i>Updated notification</i>	-
10	<i>Updated notification</i>	-
9	Systèmes de vidéosurveillance dans et autour des bâtiments de la Banque à Kirchberg, Hamm et Findel	2004-10-20

Register Number	Processing operations	Date of signature
8	<i>Cancelled notification</i>	-
7	<i>Cancelled notification</i>	-
6	<i>Cancelled notification</i>	-
5	<i>Updated notification</i>	-
4	<i>Cancelled notification</i>	-
3	<i>Cancelled notification</i>	-
2	<i>Updated notification</i>	-
1	<i>Updated notification</i>	-

## Processing operations submitted by the DPO to the European Data Protection Supervisor (EDPS) under Art. 27 of Reg. EU 45/2001 BEFORE 11.12.2018

Register Number	Processing operations	Date of signature
44 (art. 27)	Procedures for Appointing Members of the Management Committee - Advisory Appointment Committee (AAC)	2017-04-06
43 (art. 27)	<i>Selection of Confidential Counsellors</i>	2017-01-30
42 (art. 27)	<i>Updated notification</i>	-
41 (art. 27)	<i>Updated notification</i>	-
40 (art. 27)	Insider Lists as prevention Against Market Abuse	2016-05-03
39 (art. 27)	EIB Whistleblowing Policy	2016-04-21
38 (art. 27)	<i>Updated notification</i>	-
37 (art. 27)	<i>Updated notification</i>	-
36 (art. 27)	<i>Updated notification</i>	-
35 (art. 27)	<i>Cancelled notification</i>	-
34 (art. 27)	<i>Updated notification</i>	-
33 (art. 27)	<i>Suspended notification</i>	-
32 (art. 27)	Exclusion Procedures	2017-11-30
31 (art. 27)	<i>Withdrawn notification</i>	-
30 (art. 27)	<i>Suspended notification</i>	-
29 (art. 27)	<i>Withdrawn notification</i>	-

Register Number	Processing operations	Date of signature
28 (art. 27)	<i>Withdrawn notification</i>	-
27 (art. 27)	Activity stopped	-
26 (art. 27)	Recording of switchboard and security rooms phone conversations	2013-03-15
25 (art. 27)	<i>Cancelled notification</i>	-
24 (art. 27)	AML – CFT Data Processing	2012-04-03
23 (art. 27)	Ethics and Compliance Committee (ECC)	2011-12-09
22 (art. 27)	<i>Updated notification</i>	-
21 (art. 27)	<i>Updated notification</i>	-
20 (art. 27)	<i>Updated notification</i>	-
19 (art. 27)	<i>Updated notification</i>	-
18 (art. 27)	<i>Updated notification</i>	-
17 (art. 27)	Fraud Investigations	2009-07-10
16 (art. 27)	<i>Updated notification</i>	-
15 (art. 27)	<i>Updated notification</i>	-
14 (art. 27)	<i>Updated notification</i>	-
13 (art. 27)	<i>Updated notification</i>	-
12 (art. 27)	<i>Updated notification</i>	-
11 (art. 27)	<i>Updated notification</i>	-

Register Number	Processing operations	Date of signature
10 (art. 27)	Register of telephone calls (mobile)	2006-09-29
09 (art. 27)	Enregistrement des communications téléphoniques dans les salles de marchés	2006-02-22
08 (art. 27)	<i>Updated notification</i>	-
07 (art. 27)	<i>Updated notification</i>	-
06 (art. 27)	<i>Updated notification</i>	-
05 (art. 27)	<i>Updated notification</i>	-
04 (art. 27)	<i>Updated notification</i>	-
03 (art. 27)	<i>Updated notification</i>	-
02 (art. 27)	<i>Updated notification</i>	-
01 (art. 27)	<i>Updated notification</i>	-